



CHESAPEAKE JOB LISTING

February 28, 2019
EMPLOYMENT SERVICES
P.O. Box 8, Wye Mills, MD 21679

The Office of Employment Services publishes this listing of job openings for Chesapeake College students and residents of the community. Please follow the application procedure outlined in each job announcement if you are interested in applying for one of the positions. For more information please contact the Office of Employment Services at (410) 822-5400, 758-1537, or 228-4360, ext. 5804.

A Better Alternative Nursing Agency (739) **CNA/GNA's** (JO#951228). CNA-"Certified Nursing Assistant", and GNA'S-"Geriatric Nursing Assistant" openings for "Home Care" in Kent, Queen Anne, Talbot, Caroline and Dorchester Counties. Apply online at www.abastayhome.com or call our Cambridge Office at (443)972-0072. (Date listed: 2/27/19).

Adidas (665) Queenstown, Maryland. **Retail Salespersons** (Job Order #944242). [Apply online](#) (Date listed: 2/7/19)

Admiral Cleaners (737) Saint Michaels, Maryland. **Customer Service Representative & Dry Cleaning Presser** (MWE Job Order #950661). Apply by phone: 410.703.2892 or in person: 1013 S. Talbot Street. (Date listed: 2/26/19)

Anne Arundel Medical Group (740) Easton, MD. **Physical Therapist, Outpatient Rehab** (MWE Job Order #951155). Apply online at: <http://ipc.us/t/391FC6525DD64423>. (Date listed: 2/27/19)

Atlantic General Hospital (716) Berlin, MD. Nursing Support. Regular Full Time , Days, Mon-Fri, 4-10hr shifts/week w/ rotational call. Posted 02/19/2019. Req # 1192. We are actively seeking a **Surgical Tech** for our Surgical Services department. The Surgical Tech will arrange surgical instruments in the operating room as requested, and scrubs and assists surgeons in surgical procedures by passing instruments and other equipment in a prescribed manner. They are responsible for maintaining adequate levels of supplies when needed to support the Operating Room. Qualifications: The ideal candidate will have previous experience and be a Certified Surgical Technician. Current American Heart Association Healthcare Provider CPR is required. High School diploma or equivalent is required. [APPLY HERE](#). (Date listed: 2/22/19)

Azz (709) 3011 Millington Road, Millington, MD 21651. **Accounting Clerk** (Refer to MWE Job Order #949221); **Industrial Painter** (Refer to MWE Job Order #911639); **Electrician I, II, & III** (Refer to MWE Job Order #911647); **Press Brake Operator** (Refer to MWE Job Order #949212); **Project Manager** (Refer to MWE Job Order #911652); **Quality Inspector** (Refer to MWE Job Order #949219). Apply in person M-F between 8 A.M – 2 P.M. or go to <https://azz-inc.jobs.net>. (Date listed: 2/21/19)

BB&T (624) Centreville, MD. **Mortgage Loan Officer** (MWE Job Order #939649). Apply online at: <http://ipc.us/t/CBOE4514FEFE4772>. (Date listed: 1/25/19)

Bender Consulting (678) Are you a person with a disability looking for a career opportunity or internship? This Virtual Career Fair is FREE for career seekers with disabilities to attend. Experienced professionals, recent college graduates and college students with disabilities meet online with employers across the nation to discuss competitive career opportunities! Participants are invited to interact with employers via chat sessions. CONNECT WITH EMPLOYERS LOOKING TO HIRE PEOPLE WITH DISABILITIES. Access opportunities within a wide range of careers.

- National employer participation across many industry sectors.
- Public and private sector opportunities.

INTERVIEW WITH EASE. Participate from the comfort of your home, your dorm room or your favorite coffee shop!

- Multi-tasking chats about career and internship interests.
- End-to-end accessible technology platform. CAREER FAIRS WITH LESS HASSLE. Save time and money.
- No business suit or travel required.
- No printed out resumes necessary.

Register at www.careereco.com/events/disability. **Virtual Career Fair Date: March 13, 2019**. For information: bender@careereco.com or 770.980.0088. Learn more at www.careereco.com/events/disability. Find us on Social Media www.benderconsult.com. ©2019 Bender Consulting Services, Inc. (Date listed: 2/9/19)

Benedictine (598) **Direct Support Professionals**. We have full-time and part-time direct care positions in School Residential and Adult Group Homes with **walk-in interviews being held on 1/24/19 from 10am-12pm, 2/5/19 from 11am-1pm, 2/27/19 from 1pm-3pm, 3/12/19 from 10am-12pm, and 3/27/19 from 1pm-3pm** at 14299 Benedictine Lane in Ridgely, MD 21660. Visit our website or call 410-364-9625 for more information. (Date listed: 1/16/19)

Bob Lawson Electrical Service (702) We are looking for a responsible **Administrative Assistant** to perform a variety of administrative and clerical tasks. Duties of the Administrative Assistant include the following:

- Managing and distributing information within the office.
- Answer phones, taking memos.
- Maintaining files.
- Sending and receiving correspondence.
- Greeting clients and customers.
- Provide support to our managers and employees.
- Organize and schedule appointments.

Skills:

- Excellent verbal and communication skills.
- Excellent time management and ability to prioritize work.
- Detail oriented.
- Dependability and reliability.
- Microsoft Excel.
- Microsoft Word.
- QuickBooks.
- Data entry and typing skills.

Salary based on experience. We offer the following to our employees:

- Health Insurance 1/2 paid by company.
- Dental 100% paid by company.
- Vision 100% paid by company.
- Short term disability 26 weeks.
- Life Insurance.
- 401k / profit sharing.
- Paid vacation.

This is a full time position M-F HRS 7:30AM TO 4:00PM. Please call 410-708-7027 OR 443-988-8300 or email resume to tim@boblawsonelectric.com. (Date listed: 2/19/19)

Bridges Land Management (659) St. Michaels location. **CDL-A or B Truck Drivers** (JO#943980); **Equipment Operators** (JO#943984). Please apply in person to: 1114 S. Talbot Street, St. Michaels, MD 21663. (Date listed: 2/6/19)

Bryan and Sons (676) is hiring an **EXPERIENCED MECHANIC** to work out of our shop in Easton, with travel to project sites as needed. The position will be filled by a mechanic with the skills to diagnose and repair simple and complex vehicle and equipment issues, as well as track and perform routine maintenance tasks. Compensation will be based on level of experience. Resume, if available, can be sent to info@bryan-and-sons.com, or an application can be filled out at our office at 7140 Barkers Landing Road, Easton, MD. For additional information, please call our office at 410-819-3001. (Date listed: 2/9/19)

Caroline County Department of Health (136) 403 S. 7th Street, Denton, MD 21629. Main Purpose of Job: An **Environmental Health Specialist Trainee** is the entry level of work at a local health department performing inspections and investigations to ensure compliance with environmental health laws and regulations. Protection of the public health is the main purpose of the Environmental Health Specialist position, protection more desirably obtained through voluntary compliance with the existing regulations or, when necessary, using compliance procedures established in regulation and law. This is an entry level position under close supervision from a higher level Environmental Health Specialist. Education: Determined by the

Maryland Board of Environmental Health Specialists under the licensing requirements for Environmental Health Specialists. Experience: None. Licenses, Registrations and Certifications: 1. At the time of hire, candidates for positions in this classification must possess a certificate of eligibility to be licensed as an Environmental Health Specialist from the Maryland Board of Environmental Health Specialists. A copy of your certificate must be attached to the application. 2. Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland. Selection Process: Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Benefits: Contractual employees who work for an agency covered under the State Employee and Retiree Health and Welfare Benefits Program (the Program), have a current employment contract and work 30 or more hours a week (or on average 130 hours per month) may be eligible for subsidized health benefits coverage for themselves and their dependents. As a contractual employee, you will be responsible for paying 25% of the premiums for your medical and prescription coverage, including any eligible dependents you have enrolled. The State of Maryland will subsidize the remaining 75% of the cost for these benefits. You can also elect to enroll in dental coverage, accidental death and dismemberment insurance, and life insurance, but will be responsible to pay the full premium for these benefits. Further Instructions: Online application process is STRONGLY preferred. If you are having difficulty with your user account or have general questions about the online application system, please contact the MD Department of Budget and Management, Recruitment and Examination Division at 410-767-4850 or Application.Help@maryland.gov. If online process is not available, please send your paper application to: Maryland Department of Health, Recruitment and Selection Division, 201 W. Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted. Incorrect application forms will not be accepted. If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689. Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258. We thank our Veterans for their service to our country, and encourage them to apply. As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity. Should additional information regarding this recruitment be required, please contact the Maryland Department of Health Recruitment and Selection Division at 410-767-1251 or via email at dhmh.jobs@maryland.gov. (Date listed: 7/17/18, Updated 8/23/18, Updated 10/18/18)

Caroline County Department of Recreation and Parks (439) Program Leaders. The Department: We are responsible for the development, delivery and management of a variety of recreation programs and public facilities within Caroline County. These include amenities and outcomes such as: Instructional sport and fitness programs, Community events, Afterschool program services, Athletic facilities, Public waterways access, Arts development programs, Playgrounds and walking trails, Community partnerships, Youth Camps and Trips and discount tickets. Learn more about Caroline County Recreation and Parks by visiting our [Department page](#). EOE. About the Job: Positions located in afterschool programs at schools in Caroline County. Instructional interest/experience in nutrition/cooking, math/reading, and sports/fitness, science and arts/crafts. Between 9-11 hours per week, M-Th after school hours. Upon an employment offer, applicants must submit to a substance abuse test and complete criminal background check. Salary: \$12-\$18 per hours based on experience/education level. Deadline: Open until filled. How to Apply: Submit completed applications to: Caroline County Office of Human Resources, 103 Gay St., Ste. 1, Denton, MD 21629. Applications available from this address or call 410.479.4105

to receive by fax or email. Applications can also be downloaded [HERE](#). Download to desktop; save as document and email to: hrposting@carolinemd.org. (Date listed: 11/9/18)

Caroline County Government (671) Mosquito Control Technician (JO#944994). Application deadline 2/25/2019. Part time seasonal position approximately 20 hours per week; to conduct night time spraying for controlling mosquitoes. Applicant must be able to record and maintain accurate and detailed spray records. Spray operation is conducted between 9 pm to 7 am Monday through Friday; during the months of May to November. Submit completed applications to the Caroline County Office of Human Resources, 103 Gay Street, Ste. 1, Denton, MD 21629. Applications available from this address, or call 410.479.4105 to receive by fax or email (original signature required). www.carolinemd.org. (Date listed: 2/8/19)

Chesapeake Bay Hyatt (705) Banquet Attendant (JO#948388); Banquet Beverage (JO#948390); General Maintenance (JO#948392); Concierge (JO#948395); Bellstand (JO#948399); Storeroom Attendant (JO#948402); Lead Line Cook (JO#948644); Certified Lifeguard (JO#948659); Admin Asst.-Engineering (JO#948655); Housekeeping/Room Attendant (JO#948668); Golf Guest Services (JO#948674); Golf Pro Shop (JO#948681); Beverage Cart Attendant (JO#948685); Chef de Cuisine (JO#948698); Banquet Sous Chef (JO#948693); Asst. Events Services Manager (JO#948691). Apply on line at: www.chesapeake.regency.hyatt.com. (Date listed: 2/20/19)

Chesapeake College (742) is currently accepting cover letters and resumes for the following position: **Administrative Associate**, Education Department: Part-Time Temporary. The Education Department is currently looking for a Part-time Administrative Associate to serve as the first point of contact for the Department and to provide administrative support to the Education Department Chair, Directors of Non-credit Education programs, and Education faculty. Hours for this position are flexible but limited to 28 hours per week. General Responsibilities: •Maintain department efficiency. •Collaborate with professionals in other areas of the college. •Manage and maintain office records. •Compose and type routine correspondences. •Provide phone coverage and relay messages, greet and assist students, visitors and faculty. •Contribute to a positive work and student environment. Requirements: •Proficiency with Microsoft Word, Excel, and PowerPoint required. •Proficiency with Access Database desirable. •Ability to manage multiple projects independently, with accuracy, attention to detail, and timeliness. •Excellent interpersonal and communication skills, both written and oral. **For best consideration, interested applicants should submit a cover letter and resume to Juliet Smith, Education Department Chair, jsmith@chesapeake.edu, no later than Friday, March 22, 2019.** (Date listed: 2/28/19)

Chesapeake College (738) is currently accepting cover letters and resumes for the following replacement position: **English Instructor**: 10-month, Faculty. Responsibilities: Chesapeake College invites applicants for a ten-month faculty position beginning August 2019. The position responsibilities include course-level assessment, curriculum design, advising students, and serving as the Director of Developmental English. The director position carries a 3-credit release per semester from the minimum course load required of a full-time faculty member. Faculty member will teach primarily Developmental English and composition courses. Required: Master's degree in English, Reading, Developmental Studies, Composition/Rhetoric or related field, with emphasis in teaching developmental writing. Demonstrated commitment to developmental students and applying current research to develop further and enhance our current Developmental English program. Background in teaching reading and composition expected. Knowledge of learning theories and styles, alternative delivery systems, and assessment. Experience working with diverse student population. Willingness to teach a diverse schedule, which may include traveling to other campus sites. Ability to work cooperatively with other members of the college community. Knowledge of and commitment to the community college mission. **For best consideration, interested applicants should submit a cover letter, resume, and unofficial transcripts to hr@chesapeake.edu by Friday, March 29, 2019.** Please visit our website for additional information on these positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to Apply. (Date listed: 2/27/19)

Chesapeake College (726) is currently accepting cover letters and resumes for the following position: **Assistant Teacher/Aide**: Part-Time Temporary. The Early Childhood Development Center is currently looking for a Part-time Assistant Teacher/Aide to work alongside another teacher in the classroom working with 3-11 year olds. This is a small center consisting of a 3-4 year old program, 4-5 year old program, and school-age program. Hours for the position are flexible, but limited to 28 hours per week. The child care center is open Monday through Friday 7:00am-5:30pm. Responsibilities: •Creating a fun learning environment for the children. •Assist teachers with the implementation of the curriculum. •Meet the needs of individual children. •Communicating appropriately and professionally with both parents and fellow staff members. •Providing positive guidance by supporting social and emotional development. •Establishing positive and productive relationships with families. Requirements: All candidates who wish to be considered for the position of an Assistant Teacher/Aide must meet one or more of the following criteria, in addition to any /all requirements that may be mandated by the Office of Childcare. •90-hour Preschool Certification preferred. •Working towards Associate's or Bachelor's Degree in Early Childhood or a related field preferred. •One year of experience working with children preferred. •Must complete the annual clock hours required by the Office of Child Care to advance or maintain childcare credentials. •CPR/First Aid certification is preferred. **Interested applicants should submit a cover letter and resume to Melissa Saperstein, msaperstein@chesapeake.edu, by Friday, March 29, 2019.** Please visit our website for additional information on these positions. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 2/26/19)

Chesapeake College (725) is currently accepting internal cover letters and resumes for the following position: **Financial Aid Advisor**: Job Grade 111E. Responsibilities: Responsible for advising students and parents on all matters regarding federal, state, institutional and private aid while providing the highest level of service. The Financial Aid Advisor will be responsible for interpreting and adhering to Title IV Federal Student Aid regulations. Position requires oversight and coordination of the Federal Work-Study Program. Requirements: •Bachelor's Degree from an accredited institution. •At least one (1) year direct experience or two of professional work experience. •Ability to work with detailed, factual information from a variety of sources. •Demonstrated experience with computerized office systems including, but no limited to, Microsoft Office applications such as Word, Excel and PowerPoint. •Ability to prioritize and manage multiple administrative tasks with minimal oversight. •Customer Service Experience. •Excellent interpersonal, verbal and written communication skills. **Interested applicants should submit a cover letter and resume to hr@chesapeake.edu by Monday, March 4, 2019.** Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 2/25/19)

Chesapeake College (711) is currently accepting cover letters and resumes for the following replacement position: **Electrical Technician, Grade: 109NE**. Responsibilities: Performs level electrician tasks in the installation and maintenance of wiring, electrical systems and equipment up to 480 volts 3 phase. Operate, inspect and work around primary switching gear rated at 25,000 volts. (No direct contact with primary). This position is responsible for performing skilled work involving the installation, maintenance, and repair of the Electrical Systems for the entire Physical Plant of the Wye Mills Campus and the Cambridge Center. In addition to this position; diagnoses electrical problems, locate faults and recommends upgrades and repairs. Orders materials and supplies as needed to maintain electrical/mechanical systems and works with outside contractors as needed to facilitate work in a timely manner. Advises and assists other technicians with wiring problems on equipment such as fans, heaters, pumps or vehicle electrical systems. Also assists other technicians in their trades or with other tasks which require additional manpower. This position requires the highest technical skill base of any position in the Facility Maintenance Department which requires an employee in this class. This requires an employee in this class to use reasonable care, judgment, and the safe application of their knowledge in the performance of their duties. This position requires the ability to work a flexible schedule that may include weekends, holidays, and college emergencies. This position is designated as "essential" and will require working outside normal work hours. Essential

personnel may be called in to work outside of regular working hours to assist with inclement weather and other college activities. **Required:** High school diploma or G.E.D. Must have completed a four (4) year apprenticeship and three (3) years as a journeyman Electrician. Possession of a State of Maryland Journeyman's Electrician's License with at least three (3) years experience working in a commercial/institutional setting. Possession and retention of a valid motor vehicle operator's license. Thorough knowledge of the principles, terminology, tools and equipment used in the electrical trade including the following: thorough knowledge of electrical theory and codes, ability to read and interpret blueprints, specifications, and schematics. Ability to make repairs using electrical safety practices; ability to work with all voltages; good knowledge of mechanical systems and repair work; ability to plan and direct work of other electricians and assistants; ability to perform manual work; ability to establish and maintain effective working relationships with co-workers and supervisors; knowledge of energy management systems; some knowledge of personal computers and pertinent application; regular and timely attendance; performance of duties a safe manner. **Interested applicants should submit a cover letter and resume to hr@chesapeake.edu on or before Wednesday, March 6, 2019.** Chesapeake College is an Equal Opportunity Employer. Minorities and women are encouraged to apply. (Date listed: 2/21/19)

Chesapeake College (696) is currently recruiting for the following replacement position: **Men's Soccer Head Coach**. **Responsibilities:** The head coach is responsible for all program components including planning, organizing, recruiting, public relations, monitoring of student academic progress and personal development. **Requirements:** The successful candidate should have coaching experience at the high school or college level. Interested applicants should call Frank Szymanski, Director of Athletics, at 410-827-5828. **Position will be open until filled.** Please visit our website for additional information on this position. www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to apply. (Date listed: 2/9/19)

Chesapeake College is currently accepting cover letters and resumes for the following replacement position: **Biology Instructor: 10-month, Faculty**. **Responsibilities:** Chesapeake College invites applicants for a ten month faculty position beginning August 2019. The position is responsible for teaching microbiology, biology, and additional introductory-level courses in zoology, earth science, and/or environmental science. Teaching responsibilities may include night classes, online classes, and classes at other sites including dedicated dual-enrollment classes at high schools in our service area. Other responsibilities include course level assessment, curriculum design, and advising students. **Required:** Master's degree in microbiology or master's degree in biology, ecology, environmental science or a related field with demonstrated expertise in microbiology. Ph.D. preferred. Preference given to candidates with: experience teaching microbiology; an ability to teach a variety of courses; coursework or research focus in environmental or medical microbiology; a demonstrated ability to teach lecture and laboratory sections; and a commitment to the ideals and mission of a community college. **For best consideration, interested applicants should submit a cover letter, resume, and unofficial transcripts to hr@chesapeake.edu by Friday, March 15, 2019.** Please visit our website for additional information on this position www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to Apply. (Date listed: 2/12/19)

Chesapeake College is currently accepting cover letters and resumes for the following replacement position: **Mathematics Instructor: 10-month, Faculty**. **Responsibilities:** Chesapeake College invites applicants for a ten month faculty position beginning August 2019. The position is responsible for teaching sections of introductory-level statistics, a math and statistics survey course, college algebra, and additional introductory developmental math courses. Teaching responsibilities may include night classes, online classes, and classes at other sites including dedicated dual-enrollment classes at high schools in our service area. Other responsibilities include course level assessment, curriculum design, and advising students. **Required:** Master's degree in statistics or master's degree in a related field with demonstrated expertise and graduate coursework in statistics. Preference given to candidates with: experience

teaching introductory-level statistics, developing curriculum, and teaching online; a demonstrated ability to teach students with diverse mathematical backgrounds; an ability to teach a variety of courses; and a commitment to the ideals and mission of a community college. For best consideration, interested applicants should submit a cover letter, resume, and unofficial transcripts to hr@chesapeake.edu by Friday, March 15, 2019. Please visit our website for additional information on this position www.chesapeake.edu/employment. Chesapeake College is an Equal Opportunity Employer. Minorities and Women are encouraged to Apply. (Date listed: 2/12/19)

Chick-fil-A (706) Easton, Maryland – Seeking reliable team members for all shifts. We offer competitive wages, flexible schedules, career opportunities, Sundays off, scholarships, free meals, leadership development, and belonging to something bigger than yourself! Apply online at EastonCFAjobs.com. (Date listed: 2/20/19)

Choptank Transport (22) Carrier Sales Support Representative: Are you searching for a dynamic role that plays off your communication and problem-solving skills? Are you hunting for a stable company that offers growth opportunities and development? As a Carrier Sales Support Representative with Choptank, you'll be talking to lots of potential carriers and negotiating the movement of our customers' freight, while ensuring your carriers know they have your support for anything that might happen along the way. This is your time to let your critical thinking skills shine through. We're not a "one and done" environment, so you are on the front lines of building relationships with those carriers as well. You will also be working with our sales department as well as the rest of your logistics team, so an excellent work ethic and communication skills are key. Worried that you don't know anything about logistics? We will train you! Choptank has a state-of-the-art, award-winning training program crafted to make sure you have all the tools and knowledge you will need to be successful in your new career. (Positive attitude and coachability required). Choptank is a Third Party Logistics (3PL) provider, meaning we bring companies who need to ship products and those with trucks together. Our customers want to focus on crafting and selling their products, not looking for trucks to move it and hoping they get a fair price for the shipping. We take that worry off their plate and get them the best deals in the market. We offer solutions and give them results. For more information on the position, or to submit your application, please visit our online career portal at www.choosechoptank.com.

Choptank Transport (23) Inside Sales Representative: Are you searching for a dynamic role that plays off your communication and problem-solving skills? Are you hunting for a stable company that offers growth opportunities and development? As an Inside Sales Representative with Choptank, you will be on the front lines of assisting customers get their valuable products shipped from point A to point B. You'll be prospecting leads, cold-calling on prospective accounts via phone, building relationships with your customers, and managing their accounts. Your accounts won't be "one and done," but rather long term associations that make a big impact on your customers' bottom line. Are you a smart, competitive, business-minded professional who isn't afraid to start from scratch and build a book of business on your own? Choptank is a Third Party Logistics (3PL) provider, meaning we bring companies who need to ship products and those with trucks together. Our customers want to focus on crafting and selling their products, not looking for trucks to move it and hoping they get a fair price for the shipping. We take that worry off their plate and get them the best deals in the market. We offer solutions and give them results. For more information on the position, or to submit your application, please visit our online career portal at www.choosechoptank.com.

City of Cambridge (733) 410 Academy Street, Cambridge, MD. Executive Secretary (JO#950779). The City of Cambridge is looking for an Executive Secretary to work at city hall in support of the administration department. Interested applicants should submit a cover letter, resume, and city employment application to Ina Holden at 1025 Washington Street, Cambridge, Maryland 21613. The position is fulltime and will remain open until filled. (Date listed: 2/26/19)

Coca Cola® Bottling Co. Consolidated (715) Easton, Maryland. **Retail Merchandiser / Stocker PT** (MWE Job Order #949362). Apply online at: www.enjoycareers.com. (Date listed: 2/22/19)

Coon & Cole, LLC (571) Experienced paralegal sought for a 4-attorney Easton branch of Towson-based commercial litigation and transactional law firm. One week of job training to occur in Towson. Qualified applicants should send their resume, professional references and salary requirements to Linda at ljs@cooncolelaw.com. (Date listed: 1/9/19 Updated 2/7/19)

Corsica Technologies (699) Centreville, MD. **Assistant Service Technician** (Refer to MWE Job Order #831558); **Field Service Tech (L2)** Baltimore Area (Refer to MWE Job Order #946744); **Integrations (Project) Technician** (Refer to MWE Job Order #946748); **Tier 3 Automation Engineer** (Refer to MWE Job Order #946755); **Outside Sales Account** (Balt. Area) (Refer to MWE Job Order #945472); **Outside Sales Account** (D.C. Area) (Refer to MWE Job Order #865274); **Outside Sales Account** (Eastern Shore) (Refer to MWE Job Order #909609). **APPLY**. (Date listed: 2/19/19)

Cutts & Case, Inc. (692) Prestigious wooden-boat shipyard, located in Oxford, MD is looking for **skilled and unskilled workers** interested in the marine trades. Jobs available for unskilled laborers wanting to develop boatyard skills in finish work, mechanical systems, carpentry and sailboat rigging. Workers with previous boatyard experience are encouraged to apply. Salary based on experience. Great location, benefits and competitive salaries. 40-hour work week with possibility for overtime. Work hours are weekdays, 8AM to 4:30PM. Occasional weekend work available. Please send resume outlining previous work experience. contact Linda at lindafeatherman@gmail.com. (Date listed: 2/13/19)

Dart Container (formerly Solo Cup) (720) **JOB FAIR – Saturday, March 2, 2019 from 10am-4pm at Delaware Technical Community College, Georgetown Campus. Thursday, March 7, 2019 from 6pm-8pm at Cambridge Moose Lodge, 5446 Moose Lodge Road, Cambridge, MD 21613.** Are you interested in being part of a company that recognized that the thoughts, skills and efforts of their employees are key to the company's success? If so, then we would like to hear from you. We are hiring: **Maintenance Mechanics, Machine Operator I's and II's, and Inspector Packers**. Other positions available on our website. To learn more visit www.dart.jobs. (Date listed: 2/25/19)

David Willey Welding (666) 1001 Goodwill Ave, Cambridge, MD 21613. **Part Time Welders-** (JO#944773). Apply in person to above address. (Date listed: 2/8/19)

Del-Mar-Va Paving (704) **Paving Laborer** (MWE Job Order #948217); **Paver Operator, Roller Operator, and Lute Operator** (MWE Job Order #948246); **CDL Class A and B Truck Drivers** (MWE Job Order #948253). Email resumes to: mnoossick@dmvpaving.com. (Date listed: 2/21/19)

Del-Mar-Va Paving (696) is seeking **CDL Class A and B Truck Drivers** to supply our asphalt paving operations. This position will be filled by a person with experience hauling equipment and/or hot mix, knowledge of commercial driving regulations and roads in the area, and a clean driving record. Paving experience and the ability to physically operate and maintain a dump truck is required. A valid MD or DE CDL Class B Driver's License and ability to operate a vehicle with a GVW of 33,000 pounds or greater is required. Competitive wages are offered. Please call (302) 629-7995 for more information. All applications and resumes can be emailed to mnoossick@dmvpaving.com. (Date listed: 2/9/19)

Del-Mar-Va Paving (695) is seeking a **Paver Operator, Roller Operator, and Lute Operator** to operate equipment in a safe and productive manner for our asphalt paving crew. The selected candidate will have experience with commercial and residential paving operations, as well as a thorough understanding of equipment maintenance duties such as cleaning, greasing and maintaining fluid levels on equipment. Paving experience is required. The person selected for this position must be capable of extensive and heavy physical activity (able to lift up to 75lbs.) and work in the field under all conditions. A valid MD or DE Driver's License and clean driving record are strongly preferred; reliable transportation to our office is required. Competitive wages are offered. Please call (302) 629-7995 for more information. All applications and resumes can be emailed to mnoosick@dmvpaving.com. (Date listed: 2/9/19)

Del-Mar-Va Paving (677) is seeking a **Paving Laborer** to perform duties related to asphalt milling and paving including shoveling, raking, luting, jack hammering, heavy lifting and the use of multiple small tools. This position will be filled by a safety-conscious person with good dexterity and fine motor skills. Paving experience is required. The person selected for this position must be capable of extensive and heavy physical activity (able to lift up to 75lbs.) and work in the field under all conditions. A valid MD or DE Driver's License and clean driving record are strongly preferred; reliable transportation to our office is required. Competitive wages are offered. Please call (302) 629-7995 for more information. All applications and resumes can be emailed to mnoosick@dmvpaving.com. (Date listed: 2/9/19)

Dixon Valve (701) Chestertown, MD. **CAD Designer** (Refer MWE Job Order 932645). Apply: www.dixonvalve.com. (Date listed: 2/19/19)

DynaSplint Systems, Inc. (729) Chesapeake Business Park, Stevensville, MD. Restoring people, business and life the way it ought to be. **Refurbishment Specialist** (Refer to MWE Job Order #937346); **Shipping Clerk/Order Filler** (Refer to MWE Job Order #948859). To Apply: Please send your cover letter & resume to bcatterton@dynasplint.com. (Date listed: 2/26/19)

Eastern Shore Area Health Education Center (675) **Community Dev Coordinator**. Position Summary: Responsible for developing, facilitating, and implementing outreach activities, special events, programs, and presentations which support member education and health plan awareness within the Medicaid or Medicare population and the community. Responsible for developing and maintaining relationships with community contacts. Maintains marketing guideline compliance with the appropriate states laws and regulations. Candidates who live in or around the eastern shore of Maryland or southern Maryland are strongly preferred. For more information: <https://www.aetnacareers.com/job/linthicum/community-dev-coordinator/41/10790727>. (Date listed: 2/11/19)

Eastern Shore Land Conservancy (731) **Landowner Assistance Coordinator**. Background: Eastern Shore Land Conservancy (ESLC) is a 501(c)3 nonprofit that is committed to preserving and sustaining the vibrant communities of the Eastern Shore and the lands and waters that connect them. Our Vision in 2050 is an Eastern Shore where: towns are vibrant and well defined; farms, forests, and fisheries are thriving; and scenic, historic, natural, and riverine landscapes are maintained. ESLC is part of Envision the Choptank, a multi-stakeholder initiative focused on developing collaborative solutions to support a swimmable, fishable Choptank and healthy native oysters. As part of the initiative, several partner organizations received a grant to reduce the levels of nutrients and sediment entering the Choptank River by increasing the implementation of agricultural and residential best management practices (BMPs). Funds from the grant are being used to support this position, as well as carry out multiple landowner workshops and develop a fund to provide monies to residential landowners for BMPs. The majority of this work will be focused on the Choptank Watershed that lies within Talbot County, Maryland and includes the following tributaries of the Choptank: Harris Creek, Broad Creek, and the Tred Avon River. ESLC is looking to hire a Landowner Assistance Coordinator to provide assistance to landowners around these waters by helping them determine the most efficient and practical best management practice(s) to install on their land and connecting them to technical and financial resources to do so. This position is part-time (approximately 25 hours per week) for up to a 1-

year term, which may be extended pending additional funds. The Coordinator will be overseen by a committee composed of representatives from Envision the Choptank partner organizations, and will be directly supervised by the ESLC. Position Responsibilities: ●Provide one-on-one assistance to private landowners (residential and agricultural) to help them: ○identify the appropriate BMPs for their land, ○understand and secure resources from existing BMP cost-share programs, special cost-sharing available through Envision the Choptank, and technical support and service providers, ○implement pollution control projects, and ○develop a plan for BMP maintenance. ●Work closely with the Talbot Soil Conservation District, University of Maryland Extension, and University of Maryland Sea Grant Extension: ○These organizations will assist in providing technical assistance to agricultural and residential landowners and may provide the Coordinator with initial connections to landowners. ●Work with Envision the Choptank partners to organize and carry out a workshop related to this work. ●Assist partner organizations in developing and administering a Residential BMP Fund, which may include: ○soliciting, receiving, and ranking applications, and ○managing a constituent database of landowners interested in and/or implementing best management practice projects and maintenance plans. ●Provide staffing and coordination support for partners engaged in the work described above. Basic Qualifications ●Bachelor's degree in biology, ecology, agriculture, natural resources management or related field and 1 to 2 years related work experience or equivalent combination of education and experience. ●Experience coordinating multiple projects. ●Experience handling standard business communications. ●Knowledge of Microsoft Office suite. Required Knowledge and Skills: ●Ability to communicate effectively. ●Ability to work cooperatively with partners, including conservation managers, farmers, and residents. ●Ability to complete tasks independently within assigned time frames. ●Ability to manage multiple priorities, with assignments sometimes coming from a number of sources. ●Ability to coordinate project information from a number of sources to populate databases, create reports and produce manual files. ●Ability to be detail oriented, while able to plan for the long-term. ●Knowledge of common BMPs for water quality. ●Familiarity with Eastern Shore and greater Maryland cost-share programs that support and incentivize best management practice implementation. ●Valid driver's license, clean driving record, and access to a vehicle for travel. ●Applicants must have flexible working hours (may include evenings and weekends). Preferred Qualifications: ●Experience with farming and/or the related agricultural community (education, training, background, job experience, etc.) and installation, maintenance, or monitoring associated with BMPs in rural landscapes, preferably the Eastern Shore. ●Ability to develop relationships with the farming community at all levels (local farmer, agribusiness personnel, government agency staff, extension services staff). ●Experience working with private landowners and with diverse audiences of all socio-economic levels. ●Familiarity with Delmarva ecosystems and native plants. ●Experience coordinating the work of multiple organizations. ●Experience with grant writing and coordination. ●Experience using and managing database and/or constituent database software. ●Maryland Eastern Shore resident. Salary: \$20/hour for approximately 25 hours per week. The anticipated end date is December 31, 2019; however, there is potential for the position to be extended to a full-time position, pending funding availability. Benefits are currently not included. The position will be reimbursed for travel expenses. Desk space is included at the Chesapeake Bay Foundation in the Eastern Shore Conservation Center in Easton, MD. Applications: To apply for this part-time position, please send a cover letter, resume, and two professional references to hr@eslc.org. **Position opened until filled.** The Eastern Shore Land Conservancy is an equal opportunity employer. (Date listed: 2/26/19)

Eastern Shore Land Conservancy (730) Conservation Projects Manager. Summary: The Eastern Shore Land Conservancy seeks to hire a talented, energetic professional for the full-time position of Conservation Projects Manager. The Conservation Projects Manager is responsible for implementation of ESLC's land conservation objectives with a focus on land protection through a myriad of tools including purchased programs and donated easement acquisitions. This position will provide coordination and support for Delmarva Oasis, an initiative to coalesce public and private partnerships to fund large-scale conservation to protect 50% of Delmarva's critical habitat and farmland, improve rural prosperity, and enhance vibrancy of our towns, by 2030. Candidate should have relevant conservation or real estate skills/experience, a creative / entrepreneurial mindset, excellent communication and partnering skills, and a comfort level working with varied

communities and partnerships. Desired Qualifications: •Bachelor's degree with 3 or more years experience in conservation, natural resources management, business or related field; Juris Doctorate and legal experience preferred. •Experience with Land and Property transactions, including necessary due diligence. •Professional interests that align strongly with ESLC's vision and values. •Outstanding verbal and interpersonal communication skills; Exceptional written communication skills. •Disciplined self-starter, capable of working independently as well as part of a team. •Desire and demonstrated ability to identify and address personal knowledge gaps; to learn on the job; and to cultivate sources of knowledge, expertise, and skill. •Able and willing to travel (including a vehicle) frequently among the six counties in ESLC's service area and occasionally beyond the service area. •Proficient in all aspects of Microsoft Office. The Eastern Shore Land Conservancy is a leading regional land trust on Maryland's rural Eastern Shore responsible for preserving over 60,000 acres since 1990. Do you want to be engaged in the future of the beautiful Eastern Shore? Then come join our exciting and dynamic team at the award winning Eastern Shore Conservation Center in Easton's charming historic district! To apply send resume, cover letter, and salary requirements to Theresa Miller hr@eslc.org. For more information about our work, please visit: www.eslc.org. (Date listed: 2/26/19)

Echo Hill Outdoor School (703) Residential Teaching Position. Teacher/Naturalist.

Located on Maryland's Eastern Shore of the Chesapeake Bay. Introduction: Echo Hill Outdoor School (EHOS) has successfully provided over forty-five years of residential and recreational learning experiences. Programs are designed to introduce and acclimate participants to the outdoors and foster respect for and awareness of themselves, each other and their environment. Course areas include: Watershed Ecology of the Chesapeake Bay and its surrounding ecosystems, group and individual development on our low and high element challenge course, and exploration of history and the human environment in the Chesapeake Bay region. The program is flexible and committed to custom designing programs so as to meet the needs of a wide range of students/ participants, typically 3rd through 9th grade, from both public and private schools, as well as college students and adults of all ages. Responsibilities: At EHOS you would teach a variety of classes from all of our curriculum areas. You would also supervise and counsel all aspects of participant residential life during their stay at the school including overnights in platform tents or dormitories, table-heading at family style meals, and supervision during recreational time and other activities. Qualifications: EHOS is seeking motivated, energetic individuals with creativity, commitment and a passion for the outdoors. Experience working with and relating to children and people of all ages is extremely beneficial. A background in Education, Recreation, Environmental or Outdoor Education, Challenge Course facilitation, Psychology, Natural Sciences, Marine Biology, Liberal Arts or related fields is desired. Compensation: Starting salary for Teacher/Naturalist is \$250-\$270 per week. Individuals with demonstrated current certification in Wilderness First Responder, Wilderness First Aid, American Red Cross Lifeguard Training, or Valid State Teacher Certification will be considered at a slightly higher starting range. EHOS owned housing and board are a condition of this residential teaching position. Ten-twelve month contracts may be available for interested, committed individuals depending upon future openings, specialized positions available, and satisfactory job performance. A staff excess sickness and accident medical plan is available. Deadline: Applications are welcome year round. Primary starting dates are in March and late August. To Apply: If you are interested in a challenging and rewarding experience please send cover letter, resume, two written reference letters and three telephone reference contacts to: Betsy Zelter McCown. jobs@ehos.org. Echo Hill Outdoor School, 13655 Bloomingneck Road, Worton Maryland 21678. (410) 348-5880. (Date listed: 2/19/19)

Federal Resources (651) Stevensville, MD. Director, C4ISR Sales (MWE Job Order #941722). Apply Online at: <http://ipc.us/t/91D28FC846B245BC>. (Date listed: 2/4/19)

Fincantieri Marine Group (656) Stevensville, MD. **Electrical Engineer II** (JO#943447); **Cyber Security Engineer** (JO#943431); **Engineer I, Deck Systems** (JO#943445); **Project Engineer, Combat Systems/Secure Projects** (JO#943428); **Senior Engineer, Shock** (JO#937796); **Senior Engineer, Machinery Control Systems** (JO3938619); **Senior Engineer, Piping** (JO#943426). Apply Online at: <http://ipc.us/t/1A6BAAA65B384ED4>. (Date listed: 2/6/19)

First Baptist Church of Kent Island (553) **Worship Leader**. We are presently seeking to fill the position of Worship Leader. This is an entry-level position for someone who is Spirit-led, seeking to grow in all aspects of worship. We are a small fundamental church of 75. We use Power Point and DVD's for special music to lead an 8-10 person church choir on Sundays at present. We follow tradition with Wednesday night dinner, Bible study, prayer, and choir rehearsal, and would expect the person we choose to be involved in our Fellowship. If you/ or you know anyone that loves to sing and praise God with a joy to lead people to a full and spiritual worship with a freedom to expand their personal growth and knowledge, please send/ or have them send us a resume or call Pastor Baughan (443-540-4700) to ask any questions. E-mail: fbcki@verizon.net. (Date listed: 1/3/19 Updated 2/7/19).

Fred Frederick (712) Easton, MD. **Service Advisor** (MWE Job Order #949244); **Service Technician** (MWE Job Order #949250). Email resume to: jfred@goeaston.net. (Date listed: 2/21/19)

Fulgent Contracting Corp. (684) Stevensville, MD. **Office Assistant** - Part time, may lead to full time. Experience w/ excel, word, certified payroll & payroll processing is preferred. **Bilingual a plus**. Please send your resume/info. to: bellesampson@fulgentcontracting.com and barb@fulgentcontracting.com. **Apply by: March 4th, 2019**. (Date listed: 2/12/19)

Hershey's Ice Cream (664) Looking for a cool job in a sub-zero environment? Do we have the opportunity for you! Currently, Hershey's Ice Cream is looking to hire a **Part-Time Loader / Warehouse Utility Worker** for our branch located in Denton, MD. ***Please note, most of the job duties take place in a low-temperature industrial freezer. *** Job Duties Include, But Are Not Limited To: •Pulling & loading next day's ice cream orders onto trucks accurately & efficiently. •Receiving shipment & maintaining accurate inventories. •Completing monthly inventory. •Washing delivery trucks and small commercial ice cream freezers. •Maintain the appearance of the branch, including the warehouse as well as the office. (i.e. sweeping, vacuuming, cleaning restrooms, etc.). Apart From A Salary To Be Determined, Compensation Also Includes: •Must be able to pass a background check, pre-employment drug screen and D.O.T. Medical Exam. We are looking for someone who is a mature, honest, hardworking, dependable team player who can also work independently. Must have a valid driver's license with dependable transportation. •Monday thru Friday work week – hours vary. Interested candidates are invited to complete an application at: Hershey's Ice Cream, 9640 Legion Road, Denton, MD 21629. E.O.E. Hershey's Ice Cream, Real Ingredients. Real Ice Cream. Real Smiles! (Date listed: 2/7/19)

Hershey's Ice Cream (663) **Route Sales Delivery Driver**. Job Description: Are you looking for an opportunity to build a rewarding career delivering a popular, in-demand product? Join our team at Hershey's Ice Cream! No, we're not the big chocolate company – we are a family owned company that has been enjoying success and growth for over 120 years providing our loyal customers with some of the best quality ice cream products in the business. Due to our continued growth, we are looking for an energetic and motivated Route Sales Delivery Driver to deliver our ice cream products to clients like convenience stores, schools, hospitals and supermarkets. No experience is necessary. As a Delivery Driver you will unload, stock and rotate products, collect and deposit client payments, and move on to your next stop, always ensuring that your customers are satisfied. If you are ready to work hard and do a lot of heavy lifting, this is a great way to make an excellent income. You can expect to make \$45,000 - \$50,000 your first year, plus we offer excellent benefits and perks as well as plenty of room for advancement as we open up new markets. Best of all, ice cream is fun! It's a product that everyone loves – you'll be putting smiles on people's faces while you earn a great income for yourself. If this sounds like

the kind of career move that you've been waiting for, and if you're willing to work hard for a generous paycheck, we want to talk with you! Here's just some of what we have to offer our drivers: •Very competitive salary plus commission. •First year income potential: \$50,000 - \$55,000. •Opportunities to upsell products. •Fully paid company Blue Cross health insurance plan. •Dental coverage. •401(k) with company match of 75% on the dollar, up to 6%. •Holiday bonus. •Paid vacation and holidays. •Paid training. •M-F work week. •Promote-from-within advancement opportunities. **Job Requirements:** We are looking for a Route Sales Delivery Driver who is hard-working and enthusiastic and who have a strong motivation for success. You should also have excellent interpersonal skills and strong customer service abilities. If you have done manual labor and are physically able to work long days doing manual labor, this may be just the job for you. No experience is required—we will provide you with all the training you need. Specific qualifications for the Delivery Driver role include: •Minimum 21 years of age. •Valid driver's license and good driving record. •Ability to pass all DOT physical and drug screen. •Ability to lift heavy loads. •Willingness to work long hours, including 10-12 hour days. •Previous route sales experience, a plus. E.O.E. Hershey's Ice Cream – Real Ingredients, Real Ice Cream, Real Smiles! [Apply now!](#) Salary: \$45,000.00 to \$50,000.00 /year. (Date listed: 2/7/19)

Hertrich of Easton (454) is hiring world class business professionals. **Auto Sales Consultants / Automotive Sales Representatives / Customer Service Associates / Sales** – apply today at www.hertrichcareers.com. Do you have what it takes to be a SUCCESSFUL Hertrich Automotive Sales Consultant? Read on to find out- What do Hertrich Auto Sales Associates do? At all of Hertrich Family 17 Dealerships, in the tri-state area and along the Eastern Shore, our Auto Sales Reps work with customers through every step of the auto buying process. The proven Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate / Sales successful steps include: •Communicating to auto customers what makes Hertrich unique. •Spending time with guests to determine their car and truck needs. •Presenting vehicles for test drives. •Demonstrating all available automotive models, features, and benefits to the customers' auto needs. •Develop a creative and successful strategy for every vehicle sale. •Maximize profitability in each and every car and truck deal. •Ensure that every Customer is completely satisfied with their automotive purchase experience. •Complete accurate paperwork and computer entries for all clients. •Follow up with new and existing automotive customers and clients. •Perform other duties as assigned by Management. What does it take to be successful as a Hertrich Auto Sales Consultant / Automotive Sales Representative / Customer Service Associate? (Read carefully because this is very important!). The requirements for earning up to \$100,000 annually are: •A strong ability to work with and relate to all types of customers and to earn their respect. •Self-motivation and driven desire to be the very best automobile Sales Associate! With consistently strong customer service, Hertrich Sales Consultants can advance to management positions and various opportunities throughout the organization with a proven successful work ethic. •Must be dedicated to finding the right vehicle for every customer. •Exceptional speaking, writing and active-listening skills. •Good computer skills. •A PASSION FOR SELLING in a Team oriented environment! Is there anything else you need know? YES- •You MUST be able to work a flexible retail schedule, including evenings, Saturdays, and some holidays. •High school diploma or GED required. •A valid driver's license is required with few to no points. •GREAT ATTITUDE & SMILE each and every day. Don't Forget... The Hertrich Family of Dealerships, along with our Collision Centers, is a family-owned and operated organization with a strong financial foundation in our communities for over 50 years in the automotive industry. We represent the most complete line of multi-franchise dealerships in Delaware and the Eastern Shore area and have over 16 locations and 3 Collision Centers in the tri-state area. Our associates enjoy a fast-paced culture with top salaries and incentives, paid vacations, on-going training for longevity, bonuses, 401k with company match, employee purchase discounts, Medical, Dental, Vision, Disability, Life Insurance and more. "Offers of employment are conditional. Candidates must successfully complete a Pre-Employment Drug Screening, Criminal Background Check, and Motor Vehicle Record Check. A criminal record will not automatically disqualify an applicant from employment. We are a drug-free workplace. We are an EEO/ AA employer. Job seekers will be given consideration without regard to their disability or protected veteran status." (Date listed: 11/15/18)

Inter-rail Management, Inc. (654) **Human Resources Generalist** (Centreville, MD). We are a service contractor to the railroad industry with corporate offices located in Centreville, MD. The corporate office supports field offices with 700+ employees nationwide. Hours are Monday-Friday 8-5. We are seeking a full-time HR Generalist to review new hire paperwork including our background check and drug testing processes, administer leave of absence requests, respond to verifications of employment and unemployment claims, maintain our fleet inventory, create a bi-monthly Newsletter and complete varied electronic weekly and monthly reporting. Must be proficient with Microsoft Office including Excel, be detail-oriented, and have excellent phone and writing skills. **Bi-lingual Spanish helpful, but not mandatory.** Minimum Associates degree with 1 year human resources experience, must pass background check. Benefits include health, dental, vision, life/supplemental life, 401-k, and short-term disability. Please send resume and cover letter to jobs@interrail-transport.com. (Date listed: 2/5/19)

Interstate Container (714) Current Openings: **General Helpers** (JO#809148); **Industrial Electricians** (JO#809151). Fill out Interstate Container application at any One Stop. (Date listed: 2/21/19)

Kent Center (681) in Chestertown seeks team members who are caring, organized, positive, respectful, and accountable. Relevant training provided; competitive pay and benefits. Day, evening, weekend and flexible hours available. Currently, we're seeking fabulous candidates for the following positions: **Program Coordinator** with DDA experience; **Human Resources Specialist** with onboarding and training experience; **Direct Support Professionals** with great attitudes and a willingness to help; **Bus Driver** with passenger experience, **Registered Nurse** who has experience in case management and working with a DDA population. All employees will be subject to background and drug screening. Since 1970, the mission of Kent Center has been to ensure the safety and well-being of adults with diverse abilities through personalized supports, essential training and education, open communication, and community partnerships. With respect and dignity, we provide enriching opportunities and choices which promote capability and independence to enable positive contributions to our community. Learn more about our DDA community and apply online at <https://kentcenter.mitcawm.com/jobs/>. (Date listed: 2/12/19)

Kmart (719) 200 Kent Landing, Stevensville, MD.

Sales Floor Supervisor (Refer to Job Order #950233); **Pharmacy Technician** (Refer to Job Order #950237); **Customer Service** (Refer to Job Order #945452); **Customer Service – Apparel** (Refer to Job Order #945454); **Cashiers** (Refer to Job Order #829204); **Data Integrity Lead** (Refer to Job Order #829195). Apply to: <https://jobs.sears.com>. (Date listed: 2/25/19)

Maryland Mentoring Services (685) is seeking to hire **mentors** and **one-to-ones** who live on the Eastern Shore. As a mentor/one-to-one, you will be working with a foster child who lives on the Eastern Shore. As a mentor, some of your duties will include but not limited to, assisting clients with homework, chores, preparing for school, taking them to fun activities, an assisting when teaching proper behavior. You MUST BE ABLE TO PASS A BACKGROUND CHECK, HAVE A CAR, WILLING TO HELP OUR CHILDREN IN EVERY ASPECT OF LIFE. Maryland Mentoring Services is located in the Baltimore area. We are looking to open an office on the Eastern Shore to better service our children who live on the Eastern Shore. We are looking to hire 30 new mentors within (1) one month. If you are looking for a new job where you will be able to assist and help children, please email us your resume marylandmentoringervices@gmail.com. (Date listed: 2/12/19)

MedStar Georgetown University Hospital (722) With a 609-licensed-bed hospital, 1100 physicians and 4500 employees, MedStar Georgetown University Hospital is one of the largest healthcare delivery networks in the Washington, D.C., area. We offer some of the most sophisticated treatments and technologies available, as well as the expertise of nationally respected physicians. We have excellent opportunities for Surgical Technologists to join our team. **Responsibilities:** •Responsible for intraoperative delivery of patient care in the scrub role. •Assists Core Leader, OR with orientation, training and supply inventory for a specific surgical

specialty consistent with specialty alignment. **Qualifications:** •Graduate of an accredited program in surgical technology. •Current certification by examination through Association of Surgical Technologists is preferred. •One to two years of OR experience as Surgical Technologist in an acute care operating room that included the major surgical specialties, i.e., General, GYN, Urology, Neuro, Ortho, ENT, CV, Plastic, with one year of OR scrub experience preferred. **We offer:** •Competitive compensation and generous benefits. •Superb educational opportunities plus tuition assistance. •Wellness programs. •Free shuttle from Metro stations. **Location, location, location:** Located in Washington, D.C., MedStar Georgetown University Hospital offers an exciting lifestyle to complement a satisfying career. The D.C. metro area is famous for its education and cultural venues in theater, music, museums, art galleries, and restaurants. Employees live in D.C., Maryland or Virginia, affording great choices in lifestyle just Metro stops away from the hospital. MedStar Georgetown University Hospital Associates live by Our Common Purpose: We Create Caring Moments in the Spirit of Cura Personalis – Care for the Whole Person. Our Quality Standards of Safety, Compassion, Professionalism, and Coordinated Care set the priorities for consistent decision making applicable to everyone in every situation. For more information and to Express Your Interest in less than 60 seconds, please visit <http://www.medstargeorgetown.jobs/jobs/175557/>. Equal opportunity employer. Apply here: <http://www.medstargeorgetown.jobs/jobs/175557/>. (Date listed: 2/25/19)

Mid-Atlantic Waste Systems (683) Order Management Specialist. This position will have contact with multiple areas of the sales team and with numerous external relationships. The Order Management Specialist will build a relationship with the Mid-Atlantic Waste Systems sales team members as well as collaborate and support business plans and provide solutions throughout the process. Responsibilities of the Position: •Processing Bids. •Purchasing. •Order Entry. •Purchase Order Processing. •Job Card Processing. •Invoice Receiving. Required Skills: •Attention to detail. •Excellent organizational skills and ability to manage and prioritize multiple accounts simultaneously. •Ability to integrate information and make decisions in support of business goals. •Ability to effectively interact with internal and external associates. •Computer skills required including all aspects of Microsoft Office. Required Experience: •High School Diploma. •Minimum of 2 years in sales, order management role and purchasing experience. •Proficiency in Excel. Apply today at recruiting@mawaste.com or call 410-820-7188 Ext. 1028. (Date listed: 2/12/19)

Mid-Atlantic Waste Systems (682) Accounts Payable Specialist. The ideal candidate for this position will hold an associate degree in Accounting/Finance and have a minimum of 2 years' experience, be very detail oriented, organized and be able to work independently in a very fast-paced environment. Candidate must be able to multi-task and meet deadlines and be professional in dealings with vendors, customers and other branch locations. Responsibilities Include: •Strong Excel/PC skills required. •Entering and Receiving invoices into Accounting System. •Processing employee expense reports. •Printing checks and issuing credit card payments to vendors. •Pulling receivers into accounting system. •Daily Accounts Payable reconciliation of sub ledger to general ledger. •Vendor Reconciliations • Adding new vendors to the system. •Obtaining and managing vendor W-9 Forms. •Direct Entry Non-Po vouchers. •Process Vendor Credit Applications. •Daily Accounts Payable Aging Review. •Monitor and respond to Accounts Payable email address. •Review Open Receiver Report. •Vendor Phone Calls and Communication. •Tax Exempt Forms to Vendors. •W-9 Maintenance. •Credit Card Payments for Non-Prepaid Vendors. •Assist in GL research on AP transactions. •Coordinate and oversee AP tasks with receptionist. •Check Run Processing. •All other duties as assigned. Apply today at recruiting@mawaste.com or call 410-820-7188 Ext. 1028. (Date listed: 2/12/19)

Miltec (691) 146 Log Canoe Circle Stevensville, MD. Electrical Engineer (JO#847796); Shipping & Receiving Clerk (JO#946419); Ohio Valley Regional Sales Manager (JO#925200). [Apply online](#). (Date listed: 2/13/19)

Montgomery County DOCR (644) [Community Corrections Intern](#) – Closes July 4, 2019; [Correctional Officer I: IRC34345](#) – Closes March 13, 2019; [Correctional Dietary Officer II: IRC33905](#) – Open Until Filled; [Correctional Health Nurse :IRC35268](#) – Open Until Filled; [Resident Supervisor I: IRC34340](#) – Open Until Filled (Female applicants only).

Experience: Completion of eighteen (18) months of satisfactory work as a Resident Supervisor I.
Education: Possession of a Bachelor's Degree from an accredited college or university.
Equivalency: An equivalent combination of education and experience may be substituted.
www.montgomerycountymd.gov/COR/MSD/docremployment.html. (Date listed: 1/31/19)

Neighborhood Service Center, Inc. (646) Office Assistant (JO#943050). Email resumes to: mneal@nsctalbotmd.org. (Date listed: 2/4/19)

New Beginnings Youth and Family Services (661) Cambridge, MD. Youth Tutor/Counselor- Part time (JO#944030). To apply email resume to: newbeginningsfamily@comcast.net. (Date listed: 2/6/19)

N R L & Associates, Inc. (697) 245 Log Canoe Circle, Suite I Stevensville, MD. General Production (Refer to MWE Job Order #874752); Assembler (Refer to MWE Job Order #874755); Machine Operator (D/N Shifts) (Refer to MWE Job Order #874762); Setup Operator (Refer to MWE Job Order #874759); Programing (Refer to MWE Job Order #874758); Quality Assurance Inspector (Night Shift) (Refer to MWE Job Order #874766). [APPLY](#). (Date listed: 2/19/19)

Protenergy (728) Cambridge, MD. Filler Operator (JO#931239); Production Supervisor (JO#931237); Aseptic Service Engineer/Specialist (JO#950735); Maintenance Mechanic/Electrician (JO#931242). Email resume to: cdelaney@us.protenergyfoods.com. (Date listed: 2/26/19)

PRS Guitars (686) 380 Log Canoe Circle Stevensville, MD. 1st Shift Production Sander (Refer to MWE Job Order #863371). Apply <http://www.prsguitars.com/careers/>. (Date listed: 2/12/19)

Queen Anne's County (736) Centreville, MD. Deputy Sheriff Cadet. The Queen Anne's County Office of the Sheriff Cadet Program is a law enforcement apprenticeship program that offers training and varied work assignments to persons between the ages of 18 and 20 ½. The Cadet Program provides qualified men and women with a chance to experience the challenges and personal rewards of a police career and serves as a stepping stone to be certified through this agency's police academy. Upon completion of a cadet program, with additional testing, the program is designed to elevate cadets into the role of Deputy Recruit. Cadets must successfully complete all deputy entry level testing procedures during their employment and will submit to an extensive background investigation prior to their employment as a cadet and prior to their acceptance into the police academy. Cadets must further their education by enrolling in and passing college courses with a goal towards eventually earning a degree. [View Job Details](#). (Date listed: 2/26/19)

Queen Anne's County (735) Centreville, MD. Budget Analyst. Assists the County Management Team with the development of the annual budgets. Assists the Director of Budget & Finance in managing a variety of aspects of the County's finances as it relates to budgeting. Senior level position responsible for analysis and preparation of the County's operating and capital budgets, organizational overview of data collection techniques, data compilation and budget analysis of information relative to fiscal and operational activities. Performs and/or oversees analysis of operational programs/activities to include: general utilities and operations; sewer and water rate schedules and costs/revenues; cost/benefit factors; and other complex programs and services. Serves on process improvement teams. Performs analysis and preparation of spreadsheets, PowerPoint and narrative presentations. [View Job Details](#). (Date listed: 2/26/19)

Queen Anne's County (734) Centreville, MD. **Correctional Officer - Full Time.** Responsible for maintaining security within the County's Detention Center. [View Job Details](#). (Date listed: 2/26/19)

Queen Anne's County (717) Centreville, MD. **Pre-Trial Release Program Case Manager.** The Program Case Manager is responsible for supervising misdemeanor and felony defendants who are granted pretrial release by the courts, which requires the defendant to comply with court-ordered conditions, such as drug treatment, psychological counseling, medical and/or mental health treatment, civil court orders, or various levels of reporting. This work involves responsibility for performing, under general supervision, intake interviews; assigning classification ratings; contacting references and other agencies to gather social histories; check criminal history; review agency case files; participating in classification, reclassification, and status review hearings; developing, monitoring and coordinating individualized program plans to maximize programming results within the Detention Center and post release resource delivery to ensure a successful community transition; conducting job and home site visits (with security escort); testifying in court hearings; participating in meetings with mid-level supervisors and Department administration; and establishing appropriate horizontal and vertical lines of communications. The goals of supervision is ultimately to prevent re-offense or failure to appear in court, as well as to assist the defendant by providing positive support through programs and practices that will help the individual avoid criminal behavior, such as substance abuse treatment, mental health treatment, or domestic violence counseling, among other options. [View Job Details](#). (Date listed: 2/23/19)

Queen Anne's County (672) Centreville, MD. **County Planner.** Professional, technical position providing land use planning services to Queen Anne's County. Performs technical review of developmental applications and assists in the development of comprehensive plans and community plans. Supports various boards and commissions preparing reports and studies. [View Job Details](#). (Date listed: 2/8/19)

Queen Anne's County (669) Department of Health. **Fiscal Accounts Clerk II** – Full-Time Contractual. A **Fiscal Accounts Clerk II** is the full performance level of work reviewing, verifying, recording, adjusting and balancing financial transactions. The main purpose of this position is to ensure that essential fiscal duties are performed and is responsible for ordering supplies. Highly desirable to be proficient in Excel. E.O.E. Education: Graduation from an accredited high school or possession of a high school equivalency certificate. Experience: Two years of experience reviewing, verifying, recording, adjusting and balancing financial transactions. [APPLY HERE](#). (Date listed: 2/8/19)

Queen Anne's County (668) Department of Health. **Fiscal Accounts Clerk I** – Full-Time Contractual. A **Fiscal Accounts Clerk I** is the intermediate level of work reviewing, verifying, recording, adjusting and balancing financial transactions. The main purpose of this position is to ensure that essential fiscal duties are performed and is responsible for the ordering of all supplies. Highly desirable to be proficient in Excel. E.O.E. Education: Graduation from an accredited high school or possession of a high school equivalency certificate. Experience: One year of experience reviewing, verifying, recording, adjusting and balancing financial transactions. [APPLY HERE](#). (Date listed: 2/8/19)

Queen Anne's County (668) Department of Health. **Coordinator Special Programs Health Services I** – Part-Time Contractual. A **Coordinator Special Programs Health Services I** is the entry level of work coordinating programs in the Department of Health. The main purpose of this position is to provide Coordination of Community Services to eligible individuals with developmental disabilities who reside primarily in Queen Anne's County. The Coordinator provides referrals for services; accesses funding for vocational/residential/support services for eligible individuals; monitors the quality of the services; and discusses all options available to an individual as well as facilitates, writes and distributes revised and annual individual plan meetings. This position also completes annual CSQ's and HRST's and completes quarterly comprehensive monitoring of the goals outlined in a person's PCP, monitors status of individuals

on the waiting list, assists with transition planning and attends annual IEP's. These efforts work to maintain the health, safety and happiness of the individuals in the community and to promote individual choice and improve their overall quality of life. Education: Possession of a bachelor's degree from an accredited college or university in nursing, social work, psychology, education, counseling or a related field. A copy of your transcript must be attached to the application. [APPLY HERE](#). (Date listed: 2/8/19)

Queen Anne's County (662) Centreville, MD. **Maintenance Worker I**. This entry-level position performs a range of manual labor tasks in support of County park maintenance and development activities. Under close supervision, performs general park maintenance work, involving some responsibility, complexity, and variety, to perform general grounds maintenance and routine building maintenance at County Parks properties and facilities. [View Job Details](#). (Date listed: 2/7/19)

Queen Anne's County (655) Centreville, MD. **Equipment Operator I**. This position performs a wide range of manual labor functions in support of the Department of Public Works. Under direct supervision of a maintenance supervisor, performs miscellaneous physical tasks related to the maintenance of County roads and solid waste management and parks systems. [View Job Details](#). (Date listed: 2/6/19)

Reeb Millwork Corporation (698) 1315 Goldsboro Road, Barclay, MD 21607. **Material Handler** (JO#892384); **Assistant Sales Manager** (JO#924914); **Logistics Manager** (JO#924916); **Territorial Sales Manager** (JO#932964); **Assembler** (JO#946855); **National Accounts Rep.** (JO#924922); **B2B Inside Sales Rep.** (JO#946824); **Machine Operator** (JO#946851). Competitive base pay & comprehensive benefits offered. Apply online: www.reeb.com/careers. (Date listed: 2/19/19)

Resorts at Chester River Manor (707) Looking to spread your wings in nursing? Resorts at Chester River Manor is hiring. We are searching for awesome, talented, reliable and dedicated: **RNs, LPNs & GNAs**. Currently, we have all shifts available. Full-time, part-time & PRN. Stop in to apply or send your resume to hr@rcrmanor.com. Resorts at Chester River Manor, 200 Morgnec Rd, Chestertown, MD 21620. 410-778-4550. (Date listed: 2/20/19)

Restyn (635) Federalsburg, MD. **Senior Accountant** – FT. Overview: Responsible for monitoring the financial operating plan and overseeing administrative aspects of the Wholesale/Transportation divisions and other affiliated entities, ensuring the highest level of customer billing, transaction processing, and compliance reporting. Supervises billing and administrative associates, coordinates and oversees their training, coaches and mentors' team to maximum performance potential. Qualifications / Duties / Responsibilities: •Partner with Wholesale Director, Transportation Director, and Wholesale/Transport Sales Manager to monitor financial operating plan for Wholesale/Transportation divisions and make recommendations to ensure monthly budgets are met. •Oversee monthly financial reporting of affiliated entities. •Identify opportunities, develop, and implement process improvement initiatives. •Implement, streamline, and manage document flow and processing to achieve 48-hour billing of deliveries. •Supervise billing and administrative associates. •Manage customer deposits and account setup. •Manage vendor setup and payment processing. •Ensure accurate and timely filing of compliance reports and associated G/L account reconciliations. •Develop and maintain a department procedures manual. •Establish appropriate cross-training and ensure adequate coverage during absences. •Manage and streamline use of various software applications needed for accurate, efficient and timely billing and collection of data. •Work with staff to ensure they have the tools and skills needed to maximize efficiencies. •Implement new procedures as needed for specialized transactions. •Coordinate with dispatchers and sales associates to ensure smooth workflow and timely processing of deliveries. Skills & Experience: •Bachelor's Degree, preferred but not required. •1 – 3 years of proven Accounting/Management experience preferred. •Proficient in Microsoft Excel and Word. •Able to quickly learn and understand our ERP software. •Excellent written and verbal communication skills. •Strong organizational and time management skills;

ability to prioritize. Sent resumes to alexander.alvarez@restyn.com or directly upload at <https://jobs.restyn.com/recruit/Portal.na>. (Date listed: 1/29/19)

Royal Farms (741) 859 High Street, Chestertown, MD. **Assistant Store Leader** (JO#878771); **Customer Service Associate** (JO#878777). Apply <http://www.royalfarms.com/employment>. (Date listed: 2/27/19)

St. John Outlet (723) Queenstown, MD. Apply in store or online at <https://www.stjohnknits.com/careers>. St. John Knits is an equal opportunity employer. Any questions, contact Amy at 410.827.5600. (Date listed: 2/25/19)

Sauer Compressors USA (700) Stevensville, MD. **Production Technician** (Entry Level) (Refer to MWE Job Order #925658); **Technical Proposal Manager** (Refer to MWE Job Order #946791). Apply: <https://www.sauerusa.com/careers/>. (Date listed: 2/19/19)

ScribeAmerica (658) Now hiring **Medical Scribe** position. ScribeAmerica hires and trains anyone interested in a career in medicine. We provide paid classroom and clinical training in the medical department to prepare applicants to be medical scribes. The role of the scribe offers exciting first-hand experience in the medical department and full one-on-one shifts working with board certified physicians. The job is second to none for exposure to medicine, disease processes, medical decision-making and procedures performed in the medical department. We are looking for motivated, loyal applicants who have a passion for learning about the medical field to join our team. If you are looking to be a part of a professional medical scribe team, please apply directly at www.scribeamerica.com/apply today. (Date listed: 2/6/19)

The Talbot County Early Head Start Program (674) is looking for candidates to fill the following positions: **Early Head Start Family Services Coordinator** - FT merit position; responsible for the supervision and oversight of the Family Services component of a federally funded program serving families with children birth to three years. Experience working with families desired. Position requires minimum of a Bachelor's Degree in Social Work, Human Services or related field with at least one year of supervisory experience. **Early Head Start Child Development Coordinator** - FT merit position; responsible for the supervision and oversight of a developmentally appropriate, licensed early childhood program for infants and toddlers. Bachelor's Degree in Early Childhood Education or related field and a minimum of one-year supervisory experience required. Familiarity with Office of Child Care licensing regulations and Director qualification needed. **Infant/Toddler Teachers** - 8-10 positions available - FT contractual positions; responsible for providing developmentally appropriate care and education to children birth to three years of age. 90-hour child development and 45-hour infant certifications strongly desired; candidates must obtain Infant and Toddler CDA. Assistance with education and training provided to qualified candidates. Interested candidates should email letter of interest and summary of qualifications (transcripts, certificates) to katiem.moore@maryland.gov or wendy.deale@maryland.gov. (Date listed: 2/8/19)

Town of Ocean City, Maryland (724) **Utilities SCADA Technician**. The Town of Ocean City is currently recruiting for a Utilities SCADA Technician. This position functions to support the operation, maintenance, testing, and upgrades of the City's SCADA systems in the Water and Wastewater Utilities. The normal work schedule for this position is daytime shift Monday through Friday. Desire Associate's degree in industrial controls, instrumentation, computer science, computer programming or other related field, or, equivalent combination of education and relevant experience. Will consider high school diploma combined with minimum 5 years' experience using PLC and HMI programming languages, control software, industrial control programming, variable frequency drive installation & programming, ability to troubleshoot and repair electrical controls including pneumatic controllers & automated process valves, calibration of industrial instrumentation, knowledge of radio to SCADA interface, and related tools for industrial process control systems design or similar related experience. Possess a valid driver's license and pass a post offer drug test. Minimum starting salary is \$48,231 plus excellent benefits. To apply electronically visit the Town's web site www.oceancitymd.gov. **Submit Town's**

application by 4:00 pm 3/8/19 to: Human Resources – City Hall – Room 106, 301 Baltimore Avenue, P.O. Box 158, Ocean City, MD 21843. EOE. Veterans are encouraged to apply. www.oceancitymd.gov. (Date listed: 2/25/19)

Trenton Pipe Nipple Company, LLC (689) Federalsburg, MD. Machine Maintenance Mechanic (JO#946333). 4 ten-hour days- Mon.-Thurs. w/ Benefits. To apply- email resume to: larryy@trentonpipe.com. No Phone Calls. (Date listed: 2/13/19)

Tri-Gas & Oil Co., Inc. (687) Current openings: **Customer Service Rep.** (JO#946343); **Credit Manager** (JO#941415); **Propane Delivery Drivers** (JO#926216); **HVAC Service Tech** (JO#926219); **Senior Accountant** (JO#926220); **Transport Drivers** (JO#926223); **Safety & Compliance Mgr.** (JO#926227). To apply email resume to: careers@trigas-oil.com. (Date listed: 2/13/19)

United Excavating and Hauling (670) **Part Time Dump Truck Driver** (JO#944904). Call 443-859-8612 for interview. (Date listed: 2/8/19)

U.S. Census Jobs – 2020 (611) (JO#938364). PT & FT \$18.50 per hour. Apply on line at: www.2020census.gov/jobs. (Date listed: 1/22/19)

U.S. Customs and Border Protection (721) Now hiring Customs Border Patrol Officers cbp.gov/careers. Hiring event is scheduled for **Thursday, March 7, 2019 from 9am to 5pm.** Ronald Reagan Washington National Airport, Terminal A, Conference Room B A2-116. Three sessions: 9am, 12pm and 3pm covering CBP 101, Resume and Application Tips. To RSVP or for more information contact CPB Recruiter in Charge (RIC) at 443.326.0283 or Baltimore-Recruitment@cbp.dhs.gov. (Date listed: 2/25/19)

University of Maryland Shore Regional Health (690) **Medical Lab Assistant, Phlebotomist.** Wonderful opportunity to join the nationally recognized University of Maryland Shore Regional Health as a Medical Lab Assistant specializing in Phlebotomy. What is the role: As a Medical Lab Assistant, you would adequate and correct blood specimens by skin puncture or venipuncture using proper technique and equipment within the established hospital procedure on adults and children, inpatient and outpatients. (DGH) Be responsible for all paperwork related to charting all completed reports on inpatients and outpatients. As well as, being responsible for registering all courier work. About the Hospital: At University of Maryland Shore Regional Health, you can learn, grow and make a lasting impact on patients and families. You'll experience the support of a collaborative work environment and a sense of collegiality unlike any other. Our comprehensive system has many locations and practice options to choose from throughout the beautiful Eastern Shore of Maryland. Minimum Qualifications: •High School diploma or equivalent. •Certification by a nationally accredited agency required. •Three months recent clinical phlebotomy experience preferred but will consider new graduate. Where to **APPLY**. (Date listed: 2/13/19)

Valley Proteins (718) Linkwood, MD. Current Openings: **Diesel Mechanics** (JO#950221); **Quality Assurance Manager** (JO#932794); **Quality Assurance Technician** (JO#950219). To apply: email resume to: rparks@valleyproteins.com or apply on line at: <https://drivevp.com/>. (Date listed: 2/25/19)

Vintage Books and Fine Art (647) 4 North Washington Street, Easton, Md. 21601. 410-562-3403. vintagebooksmd@yahoo.com. **Bookstore Retail Sales Associate.** Summary/Objective: The retail sales clerk is responsible for enthusiastic customer service, accepting payments and making change for customers in retail store as well as other peripheral store duties. 1. Stock shelves, counters or tables with merchandise. 2. Answer customer questions concerning location, price and use of merchandise. 3. Total price and tax on merchandise purchased by customer to determine bill. 4. Accept payment and make change. Wrap or bag merchandise for customers. 5. Remove and record amount of cash in register at end of shift. 6. Keep the sales floor and back room clean and orderly. 7. IDEALLY, the candidate will have rudimentary

Photoshop or other graphic design knowledge to help with emails and catalog preparation. **Competencies:** 1. Customer/Client Focus. 2. Must show Initiative and self-motivation. 3. Communication Proficiency. 4. Basic computer and Photoshop skills. **Physical Demands:** While performing the duties of this job, the employee is regularly required to talk and listen. This position is active and requires standing, walking, bending, kneeling, stooping, crouching, crawling and climbing all day. The employee must frequently lift and/or move items that weigh more than 50 pounds. **Position Type and Expected Hours of Work:** This is an independent contractor position with sporadic hours: Wednesdays and the occasional Friday or Saturday. Evening and weekend work may be required as schedule demands. **Other Duties:** Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice. **Salary:** Negotiable dependent on experience and skills. **Contact Information:** Tim Boyle, Vintage Books and Fine Art, 4 North Washington Street, Easton, Md. 21601. 410-562-3403, or send resume to vintagebooksmd@yahoo.com. (Date listed: 2/3/19)

Vision Quest (660) PT- Phys Ed Teacher (JO#944004). \$25 per hour. Morning Star Youth Academy is a 40-bed residential program located on Maryland's Eastern Shore. Morning Star offers drug and alcohol treatment for youth aged 14 to 18. Morning Star uses the Seven Challenges Program, which is an evidence-based treatment model that offers an alternative to traditional approaches for adolescents with drug problems. Apply by email to: pat.smith@vq.com. (Date listed: 2/6/19)

WalMart (710) Cambridge, MD. Stockers (JO#949243); Cashiers (JO#949242); Lawn & Garden Associates (JO#949246). Veterans are encouraged to apply. Apply on line to: www.walmart.com/apply. (Date listed: 2/21/19)

WalMart (688) Denton, MD. Cashiers (JO#946308); Personal Shoppers (JO#946312); Garden Center Associates (JO#946315). Veterans are encouraged to apply. Apply on line to: www.careers.walmart.com. (Date listed: 2/13/19)

Waste Management (680) Georgetown, DE. Sr. Welder – Container (Req #19000620) (Job Order #945681). Competitive Salary and Great Benefits. Requirements: •4-years of relevant work experience. •Valid driver's license with clean driving record. •Proficiency in welding techniques, with knowledge of safety procedures and practices necessary. Apply today at <https://careers.wm.com/us/en>. Please call 877.220.5627 for more information. (Date listed: 2/12/19)

The YMCA (634) Dorchester County. Camp Staff for 2019 Summer Camp Season. Please join us for a group interview on: Thursday, March 21 at 6pm; Thursday, April 4 at 6pm; Saturday, April 20 at 11am; Thursday, May 2 at 6pm. Great benefits and perks. Please submit an application online prior to your interview www.ymcachesapeake.org/employment. For questions, please contact Summer Camp Director, Jen Lehn at jlehn@ymcachesapeake.org or Youth Development Director, Ashlie Elliott at aelliott@ymcachesapeake.org. (Date listed: 1/29/19)

YMCA Camp Tockwogh (727) Worton, MD. Summer – Wellness Center Assistant. •Work alongside RN's. •Provide care for children and young adults. •Room & Board provided. Wage: \$240/week from June 4 – August 18, 2019. Must be 21+. Will receive training in: MedTech, CPR & First Aid. If you're interested in applying, visit our website – <http://ymcacamptockwogh.org>. Rhino Merrick, Camp Director, rmerrick@ymcade.org, 410.348.6000. (Date listed: 2/26/19)

The Office of Employment Services makes every effort to publish the job listing in a timely manner. However, deadlines for some positions allow a limited response time. Contact with the employer is encouraged to see if the position is still available. Chesapeake College is an Equal Opportunity Institution.