



CHESAPEAKE
MULTICULTURAL
RESOURCE CENTER

Gifts of Security Transfer Instructions

Thank you for your interest in supporting **Chesapeake Multicultural Resource Center** in the form of a Security Transfer. Please note that you must initiate all security donations with your broker and please consult your broker to ensure that the stock is eligible for electronic delivery over the Deposit Trust Company (DTC) system (this is the fastest, most secure and cost effective method of donating securities).

Acknowledgment will be made in compliance with IRS regulation. Please consult with your tax advisory before making a charitable donation to any charity.

Please complete (or request that your broker complete on your behalf) the information below to ensure that your gift is processed accurately. Once you've made a transfer, please contact Melissa Micriotti, Director of Finance & Administration by phone at 443-786-1120 or by email at melissa@chesmrc.org to inform Chesapeake Multicultural Resource Center of the proposed donation and to ensure that you receive a prompt receipt of your gift for your tax records.

Specific processing procedures:

Receiving firm name and address:

Wye Financial & Trust

Attention: Tom Saxon

16 North Washington Street Easton MD 21601

(410) 763-8543 Tom.Saxon@wyetrust.com

DEPOSITORY TRUST COMPANY (DTC) for DTC Eligible securities

Agent Bank Name:

LPL Financial

Institutional Number at DTC:

0075

Receiving Account Name:

Chesapeake Multicultural Resource Center

Receiving Account Number:

3993-7994